

## 50.7 Intelligence Collection and Sharing

### OPERATIONS

**STANDARD 50.7** The agency has a written directive that governs the collection, use, dissemination and retention of criminal intelligence. The directive will comply with all state, federal and local laws and will include provisions for:

- A. Interagency cooperation, including MOUs with all agencies that are provided access to the intelligence;**
- B. The collection and storage of information;**
- C. The release of information;**
- D. The retention of information, including appropriate limitations such as duration, removal and redaction;**
- E. Maintaining the confidentiality of information;**
- F. Protecting the rights and privacy of individuals, and;**
- G. The position(s) responsible for decisions regarding the dissemination of information.**

*Commentary: The use of intelligence in criminal investigations is common in this age of technology and information sharing. It's critical that agencies have a plan in place for how to effectively and legally deal with this information.*

### Compliance Verification Strategies

Assessors may seek to verify agency compliance with this standard by using one or more of the strategies listed below. There may be other strategies identified by the agency which could also be acceptable.

1. A copy of the written directive is available for review.
2. MOUs with outside agencies are available for review.
3. Observe the methods used to process such information to verify compliance with the directive.
4. Interview(s) with personnel responsible for this function to verify their knowledge of and compliance with the directive.
5. Observe security measures used to secure files containing such records.
6. Interview(s) with personnel to verify their knowledge of and compliance with the directive.